

## Minutes of Sharrington Village Hall A.G.M. held on 22<sup>nd</sup> June 2021

**Outgoing Committee:** David Allison (DA)(co-opted member), Robin Hyslop (RH), Roger Dubbins (RD), Bobbie Coe (BC) (Treasurer), Chris Abrams (CA), Ann Abrams (AA), Gary Bishop (GA) and David Webb (Chair) (both co-opted members).

**Attendees:** Claire Dubbins (CD), Annie Douglas (AD), Jill Roche (JR), Bob McQuade (BM), Phillipa McQuade (PM).

**Apologies:** No apologies received.

1. Unanimous approval of last year's AGM minutes
2. DW reported on the years activities (see attached)
3. DW explained that the accounts did not arrive from the independent examiner until the middle of last week and there are several discrepancies. RD explained that he has tried to reconcile the differences but needs to look at the treasurer's accounts and the bank statements. The difference is £50 but many things are unclear or recorded under the incorrect headings making it difficult to compare year on year figures. He confirmed once the accounts were agreed they would be published on the village website [www.sharrington.org.uk](http://www.sharrington.org.uk) and sent to the Charity Commission.
4. Retirement and election of new committee. RH apologised for his inability to currently play a full role as a trustee and will stand down if that was the wish of the committee. No members appointed from three other organisations in village. RD stated he was happy to stand down as a trustee if a co-opted member would like to become a trustee. DA wished to remain co-opted GB became trustee. RD stays as co-opted member. All current committee unanimously re-elected.
5. DW outlined the year ahead for the hall although with us being already half way through the year many of the tasks had already been completed. The money received from North Norfolk as a result of covid has meant we felt confident to go ahead with planned work.

The grounds have been tidied, hedges pruned and four trees planted where dead trees have been removed.

Kitchen units removed, redecorated, new water heater and units installed and floor laid.

Gents toilet has had water tank and immersion removed and in its place a secure cupboard installed for cleaning equipment. An exposed area of asbestos has also been rectified with a new ceiling.

New alarm system installed with accompanying check that all fire equipment meets current standards and rectified where necessary.

Old bar area removed, floor laid and new storage area created.

We await new curtains and blinds.

DW specifically thanked Jez Wright for his help in the refurbishment and for giving us a discount on works. As well as Matt Goodchild, the owner of Stone Cottage, for making good, then providing and laying, at no cost, new flooring in the old bar and kitchen.

DW explained the area behind the stage would be our next project hopefully being completed by the resumption of music events in September.

He explained we have had a cautious return to events with Parish Council usage and have booked weekly exercise classes, monthly craft group and singing group. Terence Blacker is returning for a concert on 4<sup>th</sup> September, the Christmas Fayre is planned for the 27<sup>th</sup> November and a much awaited Strawbs concert on December 11<sup>th</sup>. Our post lockdown party has had to be postponed due to the Government pushing back the date for end of lockdown but we will rearrange and send out another invitation.

RD asked for any suggestions for future events.

AD asked when our music nights are returning. CA suggested this will be August and several people have already been booked for concerts next year including the return of Edwina Hayes and Carrie Martin and the French guitarist Claude Bourbon. A lot will depend on whether we can re-open for music soon.

DW suggested we might have a quiz night or use the stage for a production of some kind. The attendees were asked to watch the website for up and coming events.

DA asked about Zumba and BC explained class had moved to Holt as a larger number of people can be accommodated there. We have Gresham exercise class returning in September, maybe twice a week. We also have a provisional booking from the singing group. There had been no hire of equipment as the two events had to be cancelled due to extended lock down. But the good news was 50/50 club was now at 80 members.

## 6. A.O.B.

RH has just cut the grass and reported the old problem of dog mess not being removed by owners. This is possibly visitors to the area. RD suggested we install a sign to educate owners but we put on agenda for next committee meeting.

CD asked that we designate parking for disabled car owners as the first to arrive at events tend to park at the entrance doors. AA explained we have four planters arriving for the front of the hall which could have disabled parking signs affixed to them for the spaces either side of the door.

DA stated he had not yet sold the mirror or 1950s cupboard removed during renovation.

DW closed meeting and AA thanked attendees.



# SHARRINGTON VILLAGE HALL

## 2020 Trustees' Report

Good evening and welcome to the Annual General Meeting of Sharrington Village Hall for the period January – December 2020. By way of introduction I am David Webb and this is my first year delivering this report in my role as Chairman, having taken over from Roger in January.

The members of the Management Committee and the Trustees of Sharrington Village Hall for the year were Roger Dubbins (Chairman) Ann Abrams, Chris Abrams, Bobbie Coe and Robin Hyslop. David Allison and Gary Bishop from Brinton and David Webb from Sharrington remained as co-opted members.

No committee members were nominated by the Parochial Church Council, the Parish Council, or the Sharrington Society to serve on the Committee in 2020.

As a consequence of Covid 19 there were two periods of lockdown during the year which naturally had a huge impact on usage of the Village Hall and the resultant revenue.

There was one concert in the year – in February Ken Nicol performed to a sell-out audience but sadly this was the only one in 2020 as the first lockdown came on 26<sup>th</sup> March and continued until 23<sup>rd</sup> June.

Due to the restrictions imposed it was deemed not practical to go ahead with certain planned events, so some were cancelled completely whilst others, happily, were postponed to a future date. This was the case with The Strawbs who were due to perform in May, but thanks to Chris Abrams' amazing negotiating skills they are booked to return in December - an early Christmas present for everyone lucky enough to get a ticket.

The effect of lockdown is clearly seen from the revenue which at £4,800 was 61% down on 2019. Expenditure was £8,900 – an increase of 22% on last year. Essential electrical work (£1,400) gutter repairs and minor roof work (£1,150) and 30 new chairs (£1,500) were the main contributors to the increase.

However, North Norfolk District Council came to our rescue with Covid grant funding of nearly £12,000 and this resulted in an end of year balance of £25,500 against last year's £17,800.

In preparation for the lifting of restrictions at the end of June, a Covid Risk Assessment was drawn up together with a Special Conditions of Hire Agreement document for those using the hall. These continue to be regularly reviewed in line

with updates from the Government. Thanks to Ann and Roger for their diligence with this onerous but essential task.

The second National lockdown on the 5th November again saw the hall closed indefinitely. It was at this point that the trustees decided maybe we should use the time available to us all to update the hall for reopening and a prioritised “upgrade plan” was discussed and agreed upon. More of that later.

It only remains for me on behalf of the whole committee to thank our retiring Chairman Roger for his excellent stewardship over the years, and on a personal note to thank him for his help and guidance to me since I took over the role in January.

In addition I would like to thank the Committee members for their hard work, commitment and positive attitude in what has been a unique and challenging year.

David Webb - Chairman